

Job Sheet 11-3

Name _____ Date _____

Change the Oil and Oil Filter

Upon completion of this job sheet, you will be able to change the oil and oil filter in your vehicle.

Tools and Materials

Safety glasses	Ramps/Jack stands
Rag or paper towels	New oil and filter
Jack	Creeper
Oil drain pain	Wrench or Socket
Oil filter wrench	Service manual
Vehicle	

Describe the vehicle being worked on:

Year _____ Make _____ Model _____

PROCEDURE

For each step, the student will check off a "task completed" box.

	Completed
Raise the car, if necessary.	_____
Locate the oil drain plug and position drain pan under the plug.	_____
Using a wrench or socket, loosen the plug.	_____
Using a rag, remove the plug with your fingers.	_____
Allow the oil to drain for five minutes.	_____
Clean the drain plug and its threads thoroughly.	_____
Inspect the drain plug gasket; if it is cracked or damaged, replace it.	_____
Wipe off area around the drain plug.	_____
Screw the plug back into the hole with your fingers.	_____
Tighten the plug firmly with a wrench.	_____
Reposition the drain pan under the oil filter.	_____
Loosen the oil filter with an oil filter wrench.	_____
Using a rag, unscrew it by hand.	_____

Inspect the filter to make sure the old rubber gasket came off. If not, remove it from the mounting surface. _____

Dispose of the filter properly. _____

Clean the filter mount. _____

Lubricate the rubber gasket or the filter base. _____

Screw the new filter on the mounting base. _____

Add oil to the engine. _____

Start engine and let it idle. _____

Check for oil leaks. _____

Instructor's Response: